



AMAJUBA DISTRICT MUNICIPALITY

Amajuba District Municipality is an equal opportunity, affirmative action Employer and also encourages applications from disabled persons.

**EXTERNAL ADVERT
DEPARTMENT: FINANCIAL SERVICES (BTO)
FINANCE – INTERN X 5
24 Months contract**

This programme will consist of training and practical exposure in all aspects of Municipal finance management and to provide interns with a logical training sequence founded on the knowledge competencies that they acquired as graduates.

Requirements:

- Matric, B Com/ B Compt or National Diploma (Accounting, Supply Chain, Economics, Finance, Auditing, Local Governance Finance, Risk Management, Public Finance, Financial Information Technology) or NQFL 6 relevant qualification in Finance.
- Age between 21 – 35 years
- Applicants to be residents of Amajuba District area
- Interns are expected to be recent graduates from accredited institutions of higher learning in South Africa.

Internship Programme:

- Strategic Planning and Management
- Municipal Budgeting and Finance Management
- Electronic capturing of data, Record Maintenance
- Preparation of Financial Reports, Auditing and accountability
- Assist with Procurement, Purchasing and Contract Management (SCM)
- Analysis of Financial Information
- Reconciliation of Information Analysis
- Enhance financial systems.

Remuneration:

R100 000.00 per annum (all inclusive).

Applications must be submitted on an official Amajuba District Municipality's application form that is downloadable from our website: www.amajuba.gov.za which must be accompanied by a comprehensive CV, original certified copies of academic certificates including identity document and covering letter. Applications not made on the official application form will not be considered and must reach HR Section no later than 12h00pm on **09 October 2026**. Enquiries may be directed to HR Section at Telephone number 034-3297200 during office hours. Facsimile, email or late applications will not be accepted. Only short-listed applicants will be contacted and subjected to the vetting process. If you are not contacted three months after the closing date, your application would have been unsuccessful. Applications **MUST** be addressed to the Municipal Manager on:

Physical Address:

**Amajuba District Municipality
B9356 Amajuba Building
Section1
Madadeni, 2952**

Postal Address:

**Amajuba District Municipality
Private Bag X6615
Newcastle
2940**

**MRS CB MKHIZE
MUNICIPAL MANAGER**